

## **Planning for Improvement**

The Improvement Planning Process training will give attendees ideas and a process to use when they are working with a staff member who need a performance improvement plan in place for their position. The training will walk the participants through a legally approved process. They will have time to develop a plan and discuss areas they have questions.

Participants will...

...learn about the major component needed in a performance improvement plan

...discuss areas needed to be addressed in an improvement plan

...develop a mock improvement plan